

If you need to report a safeguarding incident, please complete the following form and email it to [safeguarding@arisechurch.co.uk](mailto:safeguarding@arisechurch.co.uk) alternatively please deliver a print copy to the church office at the following address:

Arise Church  
127 Birchwood, Lincoln  
LN6 0JE

<i>Arise Church Safeguarding Incident Form</i>			
<i>To be completed by the person the disclosure is reported to:</i>			
<i>Name of DSL</i>		<i>Name of person making the disclosure</i>	
<i>Contact Details of DSL</i>		<i>Contact details of person making the disclosure</i>	
<i>Individual of concern</i>			
<i>Address details of individual of concern</i>			
<i>Email/telephone</i>			
<i>Date of birth</i>			
<i>The incident/report</i>			
<i>Explain what happened, using the words of the complainant as fully as possible. Include date, time, where it happened and the names of all who were involved.</i>			
<b>For office use only: To be completed by the DSL</b>			
Have the carers or parents / guardians been informed?		What future action needs to be taken?	
If so, when and by whom?		Who is responsible for this?	
Have the statutory authorities been informed?		<i>Signature DSL</i>	<i>Date and time</i>
Have the Local Association/Authorities been informed?		<i>Signature Oversight Team</i>	<i>Date and time</i>