



Data Privacy Policy

Arise Church Lincoln
129 Birchwood Avenue
Lincoln LN6 0JE
01522-694694

Date	01st January 2024
Review Date	January 2025

1. Personal data

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679)

2. Data Controller

Arise Church Lincoln is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes.

3. Process of personal data

Arise Church Lincoln complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

1. To maintain our own accounts and records (including the processing of gift aid applications).
2. To inform you of news, events, activities and services running at Arise Church or our partner churches.
3. To manage our employees and volunteers.
4. To administer membership records.
5. To fundraise and promote the interests of the charity.
6. To enable us to provide a voluntary service for the benefit of the public in a particular geographical area as specified in our constitution.

4. The legal basis for processing your personal data

1. Explicit consent of the data subject so that Arise Church can keep you informed about news, events, activities, and services and process your gift aid donations and keep you informed about church events.
2. Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement.
3. Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: - o the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and there is no disclosure to a third party without consent.

4. Sharing personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the church with your consent.

5. Length of time personal data is stored

Arise Church keep data in accordance with the current guidance from the ICO. Specifically, they retain data only so far as is necessary, gift aid declarations and associated paperwork for up to 7 years after the calendar year to which they relate; and records of dedications, marriages, and funerals permanently.

6. Rights and personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

1. The right to request a copy of your personal data which Arise Church Lincoln holds about you.
2. The right to request that Arise Church Lincoln corrects any personal data if it is found to be inaccurate or out of date.
3. The right to request your personal data is erased where it is no longer necessary for Arise Church Lincoln to retain such data.
4. The right to withdraw your consent to the processing at any time.
5. The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable).
6. The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing.
7. The right to object to the processing of personal data, (where applicable).
8. The right to lodge a complaint with the Information Commissioners Office.

9. Further processing

If Arise Church wishes to use your personal data for a new purpose, not covered by this Data Privacy Notice, then they will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, they will seek your prior consent to the new processing.

10. Contact Details

To exercise all relevant rights, queries, or complaints, please in the first instance contact

Arise Church Lincoln
129 Birchwood Avenue
Lincoln

General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) *Arise Church Lincoln will only use personal data in connection with its charitable purposes. It does not make personal data available to any other organisation or individual.*

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.